

## Annexure - III: Quarterly Progress Report

Format for Quarterly Progress Report to be submitted by the faculty

1. Application reference number: \_\_\_\_\_
2. Period of report: \_\_\_\_\_
3. Title of research project: \_\_\_\_\_
4. Name and Dept. of the Principal Investigator: \_\_\_\_\_
5. Effective date of starting of the project: \_\_\_\_\_
6. Total grant approved: \_\_\_\_\_
7. Expenditure incurred during the period of the report: \_\_\_\_\_
8. Total expenditure till date: \_\_\_\_\_
9. Report of the work done.

Please attach a separate sheet containing the following details:

- (a) Brief objective of the project
- (b) Work done so far, results achieved. Publications, if any, resulting from the work (Give details of the papers and conferences / journals in which presented / published or accepted).
- (c) Has the progress been according to original plan of work and towards achieving the objective?
- (d) If not, state reasons:
- (e) Enclose a summary of the findings of the study.
- (f) Any other information:

Signature (PI): \_\_\_\_\_

Signature and Seal (HoD): \_\_\_\_\_

